

**INTERAGENCY COORDINATING COUNCIL  
COMMITTEE MEETING MINUTES**

**COMMITTEE:**      **Family Support Services**

**RECORDER:**      Stephanie Myers

**DATE:** March 21, 2002

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| <b>COMMITTEE MEMBERS</b> |
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**PRESENT:** George Chance (co-chair), Kay Ryan (acting co-chair), Nina Lavine, Sherry Torok, Stephanie Cobay, Wendy Roberts, Laurie Jordan, Kate Warren

**STAFF:** Stephanie Myers, WestEd

**DDS LIAISONS:** John Ellis (for Debbie Reath)

**ABSENT:** Patty Moore (co-chair), Juno Duenas, Barbara Helfing, Jan Kearns, Beverly Morgan Sandoz, Doug Cleveland, Terry Colborn,

**GUESTS:** Stephanie Cobay, Wendy Roberts and Dawn Paxson

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| <b>SUMMARY OF IMPORTANT POINTS AND ACTIONS CONSIDERED</b> |
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**I.      Introductions and Opening Comments**

Welcome. George Chance introduced himself as the new FSSC Co-chair and noted this is only his second meeting. Stephanie Myers, WestEd, was also introduced as newly assigned staff to the Family Support Services Committee.

**II.     Agenda Review**

Agenda was reviewed and approved with addition of two items to be discussed, if time permits:

- OSEP visit
- Review of the ICC Annual Report

**III.    Review and Approval of Minutes**

Minutes were reviewed and approved with the notation that Kate Warren was absent at the last meeting.

**IV.    Committee Tasks and Activities**

**A. Review of Child Care Materials**

1. Program for Infant Toddler Caregivers material was handed out to members as an information item.

2. The Executive Summary: Barriers to Inclusive Child Care Research Study and the technical assistance packet of materials prepared for selected counties under the Barriers Study, both funded by the California Children and Families Commission and prepared by WestEd Center for Prevention and Early Intervention, was shared by Stephanie Myers in response to a request from the Committee at the January FSSC meeting.

3. Child Care Policy Advisory Committee (CDPAC) Survey

The following counties (14 out of 58) responded to the survey: Stanislaus, Marin, Merced, Mono, Riverside, Santa Cruz, Orange, Sierra, Inyo, Calaveras, SB, Alameda, Yuba/Sutter, and San Diego.

- Members expressed interest in comparing the information from the Family Resource Centers (FRCs) and the Local Planning Councils (LPCs) to identify where coordination is working well.
- Questions were raised regarding the purpose of the LPCs and the rules they operate under. It was noted that there is a process for council membership. However, the Family Support Services Committee members expressed concern about whether the current process for inviting parent representatives considers those who can address issues of disabilities and other special needs.
- The discussion included issues of recruitment and retention of parents to work at the local FRC were discussed, as well as strategies for promoting their representation on the LPC.

B. Early Start

The committee identified the following 3 components of Part C/ Early Start that related to the discussion of child care and early intervention services as they impacted children and families served under Early Start:

1. Child Find: Both Part B and Part C/Early Start, offer support for developing proactive community partnerships. Too often the issue is that the community does not know how to make referrals to Early Start, so timely and smooth referral processes vary significantly from community to community.
2. Services in Natural Environments: Community programs and their relationships with Early Start service providers also vary significantly in terms of how effectively they work together which has a direct effect on the availability of services in natural environments.
3. Family Support: Child care may be a family support service under Early Start and should be considered and provided as appropriate.

- An outcome of these discussions was the determination that the Committee would review the child care position statement as a tool to help focus and prioritize what the Family Support Services Committee wants to accomplish.

**ACTION ITEM:** The Family Support Services Committee recommends that the ICC convene a statewide symposium on specific issues identified in the ICC Position Statement on Child Care. The symposium would address the linkages between the child care community and early intervention.

V. Review Committee Activities: T-Grid

- CCFC (State Prop 10) and the recommendations that surface regularly whether there should be a 10% set aside of funds targeted for disabilities and other special needs or whether it is better to emphasize and consider the need for funding for all projects and services that are inclusive. (Relates to T-Grid Item #4, CCFC funding.)
- It was noted that a recent CCFC report funded through CIHS to make recommendations on funding priorities for CCFC to the Diversity Committee, identified an approach of embedding disabilities and other special needs within the funding of any project or activity.
- The FSSC will continue to discuss this issue.

**ACTION ITEM:** The FSSC requests that the ICC Chair review the attendance of committee members with the chairs of each committee and consider a strategy to encourage regular attendance by committee members or removal and assignment of new members. The FSSC is concerned that those members who never attend or are absent frequently negatively impact the effectiveness of the committee.

VI. PROPOSED AGENDA ITEM FOR MAY MEETING

- Review and prioritize goals and objectives of the FSSC (T-Grid)
- October Symposium planning process

VII. ADJOURN

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| <b>FAMILY SUPPORT SERVICES COMMITTEE AGENDA FOR MAY 30, 2002</b> |
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**I. Introductions and Opening Remarks**

**II. Agenda Review**

**III. Review/Approval of Minutes**

**IV. Committee Tasks and Activities**

A. Review and prioritize activities of the FSSC (T-Grid)

B. Symposium Planning/ Update from Interim Committee Meeting

**V. Other**

Deferred items from March FSSC Meeting:

A. OSEP Visit

B. Review of Annual Report

**VI. Adjourn:**